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112 JUN 1980

MEMORANDUM FOR: Chief, Regulations Control Division, ISS/DDA

STAT FROM: [redacted]
Chief, Plans and Programs Staff, OL

SUBJECT: Proposed Revision of [redacted] Automatic
Data Processing (ADP) Management

REFERENCE: Multi adse memo, fr C/RCD/ISS, dtd 22 May 80,
same subj. (OL 0 2374)

1. We have reviewed the proposed revision of [redacted]
and offer the following comments:

a. Page 1

Paragraph a. GENERAL

The inclusion of a paragraph specifically
citing the General Service Administration's
preeminence under the Brooks Act, PL 89-306,
is essential in our view. The existing [redacted]
paragraph gives unambiguous notice that this
Agency's authority to conduct ADPE acquisition
is constrained by the terms of the delegation of
procurement authority granted by GSA. To insure
that the ADPE acquisition management environment
is properly understood, place the existing
[redacted] paragraph a. POLICY, as paragraph a.
GENERAL (1), in the revision.

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Paragraph a(1), last sentence:

Delete: "services."

Add: "services in conformance with [redacted]
ADP and Telecommunications Management Policy."

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b. Page 2

Paragraph a(2)

Delete: paragraph

Add: "This regulation does not apply to Agency telecommunications systems or networks that are used exclusively for telecommunications service. Such systems are exempt from GSA management oversight under 40 USC Section 295. However, ADPE procured in support of, or forming a part of, such systems fall within the general terms of this regulation unless otherwise exempted herein."

Paragraph b(1)

Delete: "applications. ADPE does not include equipment specially designed, as opposed to configured,"

Add: "applications and are not specifically designed (not configured)"

After last sentence, add: "This definition excludes items of ADPE (hardware and software) that are specially designed (not configured) and/or when physically incorporated as part of a weapons or space system or manufactured for the Government under a hardware development contract."

Paragraph b(3)

Delete: "'ADP Personnel' are"

Add: "'ADP Personal Services' encompass"

c. Page 3

Paragraph b(5)

Delete: "ADP personnel"

Add: "ADP personal services"

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Add immediately after "and" and immediately preceding "data" the word "source"

Add at end of sentence: "and ADPE manufactured to Government specifications."

d. Page 4

Paragraph d(2)(a), last line

Delete: "practicable."

Add: "practicable and where a noncompetitive procurement is justified initiate management actions to eliminate follow-on noncompetitive procurements."

e. Page 5

Paragraph d(2)(f)

Add: "(4) Procurement of ADPE maintenance services when annual costs are projected to exceed \$10,000."

Add: "(5) Procurement of software when total costs are projected to exceed \$10,000."

f. Page 7

Paragraph d(3)(b)

Add immediately after "ODP" and before "of" the words "and OL"

g. Page 8

Paragraph d(5)(b)

Add immediately after "plans" and before "and" the words "including initial systems studies and revalidation studies."

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h. Page 9

Paragraph d(5)(b), continued

Add: "(i) Providing remote terminal equipment
required by ODP user components."

Add: "(j) Identifying ADPE that is excess to
the needs of this Agency to OL for disposal
actions."

2. We believe that the above changes will ensure that
Agency ADPE management, particularly as it relates to acquisition,
will be conducted in a sound and systematic manner consistent
with established public policy. Please contact P&PS/OL,
extension [] if further information is required.

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Att.

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